

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

JANUARY 10, 2013

**ORGANIZATIONAL MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

OPENING OF THE MEETING

A. President Pro Tem – Jerome Kearns

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

**ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2013
(ORC 3313.14)**

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President Pro Tem declares _____ elected President of the Fairfield Board of Education for 2013

B. Oath of Office for the President

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

**ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2013
(ORC 3313.14)**

A. Nominations (same procedure applies)

Nominator _____ Nominee _____

Nominator _____ Nominee _____

Motion to close nominations: _____; **2nd:** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares _____ elected Vice President of the Fairfield Board of Education for 2013

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2013 meeting dates, times and location (ORC 3313.15)

Month	Work Session	Time	Regular Session	Time
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				

Location: _____

B. Consider establishment of a Board service fund for 2013 in the amount of \$9,942 (ORC 3315.15).

C. Recommend renewal and/or purchase of Position/Performance Bonds for Board Members, Superintendent, Assistant Superintendents, and Treasurer as required by Ohio Law in the amount of \$20,000.00 each.

D. Recommend approval of the following standing authorizations for 2013:

1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
2. Authorize the Treasurer to invest inactive funds whenever funds are available.
3. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
4. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
5. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's officer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

6. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
 7. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
 8. Authorize the Treasurer to utilize the legal firm of Peck Shaffer when fiscal legal opinions are required.
 9. Authorize the Curriculum Director and Assistant Superintendent for Business to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
 10. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.
 11. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
 12. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.
- E. Appointments to OSBA and City Committees

- 1. Legislative Liaison to OSBA/Federal Relations Network _____
- 2. Parks and Recreation Board _____
- 3. Planning Commission _____

(Any of items “A” through “E” may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

PRESENTATIONS

- A. School Board Recognition
- B. School Showcase – Freshman School

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

- A. Personnel -- Certificated
 - 1. Resignation
 - a. Devon Heady, Central, 2nd grade
(effective at the end of the day on January 18, 2013; for personal reasons)
 - 2. Leave of Absence
 - a. Jenn Carroll, Senior High, Science
(effective .75 on February 6, 2013 through March 22, 2013; for childrearing purposes)
 - 3. Employment
 - a. Substitute Teachers

Tatum Berry

Peggy Rizor (sub nurse)

(All recommendations are for the 2012-2013 school year at a rate of \$75 per day.)

(All recommendations are contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

B. Personnel—Classified

1. Resignation

- a. Angela Poling, Freshman, Food Service Assistant
(effective the end of the day January 4, 2013; for personal reasons)

2. Leave of Absence

- a. Bonnie Smith, Middle, Cook
(effective January 3, 2013 through February 14, 2013; extension of unpaid Workers Compensation)

3. Employment

- a. Katherine Hopper, West, Educational Assistant
(effective January 11, 2013; for a replacement position)
- b. Teleisha Moore, Central, Educational Assistant
(effective January 11, 2013; for a replacement position)

(All recommendations are contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

C. Other Items for Board Action

- 1. Recommend approval of the following rates to be paid to seasonal or sporadic athletic workers, effective January 1, 2013:

Athletic Event Workers:	\$20-\$60 per game (depending upon duties)
Tournament Managers:	\$60 per game
Asst. Tournament Managers:	\$28 per game
Bookkeeper:	\$100-\$200 per tournament

- 2. Recommend approval of the proposed 2013-2014 school calendar.
- 3. Recommend approval of the gr. 9-12 Program of Studies for 2013-2014.
- 4. Recommend approval for the Treasurer to advertise for bids for a minimum of ten (10) and a maximum of thirty (30) school buses.
- 5. Recommend approval for the Treasurer to advertise for bids for carpeting for the Fairfield Administration Building.

Motion to accept the recommendations: _____ ; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

D. Item for Board Discussion

- 1. Open Enrollment

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meeting:

December 20, 2012 – Regular Meeting

- B. Recommend approval of the financial reports for the month of December 2012.
- C. Recommend approval of the 2012-2013 Amended Appropriations Resolution.
- D. Recommend approval of the following donations:
 - 1. A donation of \$2000 from the Association of Indian Physicians to Fairfield High School to be used for scholarships.
 - 2. A donation of \$40 from Tom and Kathy Clark to Fairfield Freshman School’s MH Department.

Total donations for 2013: \$2,040.00

- E. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation
5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
6. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

Student Name(s)	School(s) Selected & Grade(s)	Parent(s)/Guardian(s)
Cassandra Bush	Central Baptist Academy, Kdg.	Cheri Bush
Joshua Bush	Central Baptist Academy, 2	Cheri Bush
Caleb Bush	Central Baptist Academy, 3	Cheri Bush
Jonah Bush	Central Baptist Academy, 7	Cheri Bush

- F. Recommend approval of the Fiscal Year 2013 Tax Budget that will be submitted to the Butler County Auditor’s Office.
- G. Recommend approval of the annual membership with the Ohio School Boards Association for January 2013 – December 2013.
- H. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract pursuant to R.C. Section 3313.171 (January 1, 2013, through December 31, 2013).

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Shorter** _____ **Nuss**

President declares motion _____.

COMMITTEE REPORTS

A. Butler Tech – Dan Murray

B. Fairfield Planning Commission – Mark Morris

ANNOUNCEMENTS

January 19-21, 2013 – LaRosa’s Royal 8 Hardwood Classic, FHS Arena

January 21, 2013 – Martin Luther King, Jr. Day (No School)

_____ – Next board meeting

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

Employment and Compensation of Personnel 121.22(G) (1)

Purchase or Sale of Real Estate 121.22 (G) (2)

Motion to convene executive session: _____; 2nd _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Shorter** _____ **Nuss**

President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Shorter** _____ **Nuss**

President declares motion _____.

President adjourns meeting at _____ P.M.